

**Risk Assessment Form**

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| **Event / Activity (Walk Name):**  |  |
| **Date(s):** |  |
| **Event Leader:**  |  |
| **Leader Email:** |  |
| **Leader Mobile No:** |  |

|  |  |
| --- | --- |
| **Person completing the risk assessment (normally Event Leader):** |  |

| **Risk identified** | **Hazard** | **Persons at risk** | **How is the risk mitigated?** |
| --- | --- | --- | --- |
| Risks specific to your walk |  |  |  |
|  |  |  |  |
| Personal injuries arising from trips or falls etc. | Wet or uneven terrain | All those attending | Advise participants about terrain, appropriate footwear etc.  |
| Illness arising from exposure to adverse weather | Cold, wind, rain, sun | All those attending | Advise participants to bring suitable clothing, sun cream etc to cater for the full range of likely weather conditions. |
| Injury or death arising from exposure to extreme weather | Flood, gales, waves | All those attending | Plan suitable bad-weather alternative activity or location. Cancel / curtail event if necessary. |
| Personal injury arising from whilst in another member’s vehicle | Road traffic accident | All those accepting lifts from other members | Advise participants that they accept lifts at their own risk.  |
| Advise participants not to offer lifts unless they have suitable insurance cover. |
| Loss or damage to personal photographic equipment | Hazardous terrain | All those attending | Advise participants about suitable bags for carrying equipment. |
| Loss or damage to personal photographic equipment | Adverse weather conditions | All those attending | Advise participants about suitable bags for carrying equipment. |
| Illness or personal injury arising from act or omission by owners/managers of a venue visited or used for the event  | Food poisoning, burning, scalding, tripping, impact injury etc. | All those attending | No action to be taken by RPS as it would be disproportionate. Assume all reputable venues have appropriate risk insurance. |
| Locality | Getting Lost | All those attending | Carry a mobile phone and leader’s number. Leader to share phone number with participants. |
| Traffic accidents | Where activity involves walking on or crossing roads | All those attending | Participants advised to be aware of traffic |
| Infection | Ticks carrying Lyme’s disease may be present in the countryside | All those attending | Participants advised to check for these on return. |
| Travelling to Event | Delay | All those attending | Mobile phone number of organiser provided in pre-event information |
| Leader is taken ill just before the event or has a car accident on the way to the event | Lack of leadership | All those attending | The participants should self-organise a day of image making |

**Please add any walk specific risks and upload to**[**https://talkwalktalk.org/form/risk-assessment-upload**](https://talkwalktalk.org/form/risk-assessment-upload) **Many thanks for your invaluable contribution to the running of the T-W-T walk!**